

## HOW TO RESET YOUR PASSWORD

### STEP 1

On the Riiwards home page [www.riiwards.com](http://www.riiwards.com) click on login.

A screen appears prompting you to enter your email address in the “Get Password” box.

Next click on ‘Get Password’



**Get Password**

Not sure if you have an account?  
Want new password?

Email

**Get Password >**

You will receive the password to login to your account.

**OR Sign up for a New Account**

**Try Now, Free >**

The message ‘Temporary password has been sent to your email’ will appear above the ‘Get Password’ box.

Temporary password has been sent to your email



**If you did not receive the email, please check you Spam folder.**

## STEP 2

Example email:

Go to your email and copy the temporary password that has been sent to you.

Riiwards.com has created a temporary password for you. Please login to your account using this password and change it to a secret password that you will remember.

Login: [REDACTED]  
Password: 71bf06534d

## STEP 3

Next, go back to Riiwards and under Riiwards ACCOUNT LOGIN enter your email address and the **TEMPORARY** password that has been sent to you.

Then click on Login.

**Riiwards ACCOUNT LOGIN**

Email

Password

Remember Me

Need help? Email [help@riiwards.com](mailto:help@riiwards.com).

## STEP 4

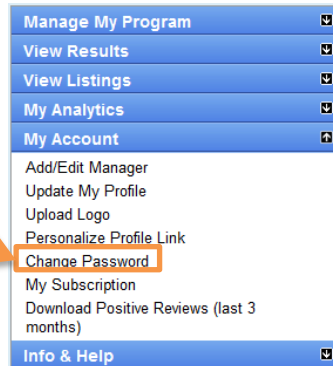
On the next screen click on 'My Account.'

**Manage My Program**

- Check in Customer
- Update Rewards
- Send Email Campaign
- Post to Facebook
- Post to Twitter
- Post to LinkedIn
- My Large Poster
- My Signup QR Code
- Banners and Buttons
- View Results
- View Listings
- My Analytics
- My Account
- Info & Help

## STEP 5

Next click on  
'Change Password.'



## STEP 6

Under 'Current Password' enter the temporary password that has been sent to you.

Then enter the password of your choice twice.

To finish click on 'Save.'

### Change Password

*Please fill in all items marked \*.*

Current Password\*

New Password\*

Confirm Password\*

Save

## STEP 7

The message 'Your password has been changed' will appear.

Save

*Your password has been changed.*

**Congratulations!**  
**You are finished with resetting your password.**